

**Anandibai Raorane Arts, Commerce and Science College,  
Vaibhavwadi**



**Notice**

**Internal Quality Assurance Cell (IQAC)**

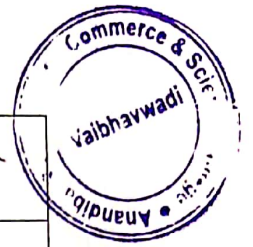
**Date: - 22/04/2024**

The meeting of the IQAC will be held on Wednesday, dated 24/04/2024 at 12.30 pm in the IQAC room to discuss the following issues.

All the members of IQAC are requested to attend the same in time.

1. To read and confirm the minutes of last meeting
2. Implementation of NEP – 2020 for UG Courses
3. Implementation of PM-USHA
4. To AQAR for academic year 2022-23
5. Collection of annual reports of all departments
6. Planning of academic year 2024-25
7. Introduction of new certificate courses, vocational courses, etc.
8. Open play ground for outdoor games
9. To introduce consultancy centre
10. To increase the research standard of college
11. Any other with the permission of chairman

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	

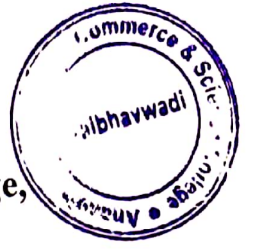


5	Mr. Sajjan Raorane	Member, Local Society Representative	
6	Mr. Sanjay Raorane	Member, Administrative Office	
7	Mr. S. B. Patil	Member, Teacher Representative	
8	Dr. S. C. Rade	Member, Teacher Representative	
9	Mr. R. B. Patil	Member, Teacher Representative	
10	Dr. Ms. D. S. Korgaonkar	Member, Teacher Representative	
11	Mr. P. M. Dhere	Member, Teacher Representative	
12	Dr. V. B. Gopula	Member, Teacher Representative	
13	Mr. V. V. Shinde	Member, Teacher Representative	
14	Mr. K. M. Waghmare	Librarian	
15	Mr. A. W. Jaitapkar	Member, Non-Teaching Staff Representative	
16	Mr. Sudhir Nakashe	Member, Alumni Representative	
17	Ku. Pradnya Jaysing Patil	Member, Students Representative	

**IQAC COORDINATOR**  
Anandibai Raorane Arts, Comm. &  
Science College, Vaibhavwadi

**Principal**  
Anandibai Raorane Arts, Commerce & Science  
College, Vaibhavwadi

Maharana Pratapsinh Shikshan Sanstha Mumbai  
**Anandibai Raorane Arts, Commerce and Science College,  
Vaibhavwadi**



**Internal Quality Assurance Cell**

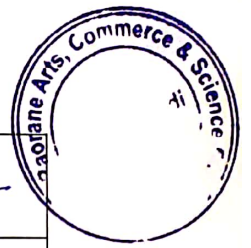
Date: 22/04/2024

**Minutes of the Meeting**

The fourth meeting of IQAC for the academic year 2023-24 was held on Wednesday, 24<sup>th</sup> April, 2024 at 12.30 pm in IQAC room under the chairmanship of Hon. Principal Dr. C. S. Kakade.

The following members present in the said meeting.

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	
5	Mr. Sajjan Raorane	Member, Local Society Representative	
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14	Mr. K. M. Waghmare	Librarian	
15	Mr. A. W. Jaitapkar	Member, Non-Teaching Staff Representative	
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17	Mr. Pradnya Jaysing Patil	Member, Students Representative	

The meeting started with the welcome of Hon. Chairman Principal Dr. C. S. Kakade, Hon. Members of IQAC by coordinator Dr. D. M. Sirsat.

**Business: -**

**1. Motion: - 1 Confirmation of minutes and action taken report of previous meeting**

Description: - IQAC coordinator presented minutes and action taken report of previous meeting held on 8<sup>th</sup> December, 2023.

Discussion: - All the Hon. members discussed on the minutes and action taken report of the previous meeting and confirmed with the permission of Chairman Hon. Prin. Dr. C. S. Kakade.

Vote: - All in favor

Resolved: - Motion carried

**2. Motion: - 2 Implementation of NEP-2020 for UG courses**

Description: - Hon. Prin. Dr. C. S. Kakade raised the issue of NEP-2020 implementation for UG courses from academic year 2024-25.

Discussion: - All the Hon. members of IQAC discussed on the implementation of NEP-2020 for UG courses from academic year 2024-25 and planned six verticals such major, minor, VEC, SEC, VAC, IKS, CC and OE as per the curriculum. In the same meeting Prof. S. B. Patil nominated as a NEP college coordinator with majority. At the same



time discussed very important point of school connect as per the guidelines University of Mumbai. Regarding school connect program Hon. Prin. Dr. C. S. Kakade suggested that each teacher should visit at least 20 students with their parent and aware them about NEP-2020. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**3. Motion: - 3 PM-USHA grants utilization**

Description: - Hon. Principal Dr. C. S. Kakade raised the issue of PM-USHA grants utilization.

Discussion: - Firstly Hon. Management members congratulated to college PM-USHA committee and IQAC committee for his hard efforts in preparing the proposal of 5 Cr to PM-USHA. Accordingly discussed all the components (construction, renovation, equipment's and soft component) and its budget allocation as per the PM-USHA guidelines. At the same time Hon. Management members suggested regarding purchase of proper equipment's, quality construction work, student centric soft component activities and transparency of financial things. Hon. Prin. Dr. C. S. Kakade accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**4. Motion: - 4 Review on AQAR of academic year 2022-23**

Description: - Hon. Prin. Dr. C. S. Kakade raised the issue of AQAR of academic year 2022-23.

Discussion: - IQAC coordinator Dr. D. M. Sirsat told meeting AQAR of academic year 2022-23 submitted to NAAC and it is accepted by NAAC. At the same time Hon. Prin. Dr. C. S. Kakade suggested regarding uploading of all the reports of AQAR on college website. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**5. Motion: - 5 Annual reports of academic year 2023-24**

Description: - Hon. Prin. Dr. C. S. Kakade raised the issue of collection of annual reports of all departments and all committees.

Discussion: - All the Hon. Members discussed on this issue and decided collect annual reports of all departments and all committees in three copies. IQAC coordinator accepted all the suggestions.



Vote: - All in favor

Resolved: - Motion carried

**6. Motion: - 6 Academic Planning for Next Academic Year 2024-25**

Description: - IQAC coordinator Dr. D. M. Sirsat raised the issue of annual planning of academic year 2023-24.

Discussion: - All the Hon. Members discussed on this topic and decided regarding preparation of academic calendar of academic year 2024-25 in the month of June 2024. Hon. Chairman Prin. Dr. C. S. Kakade suggested that while preparing the academic calendar the planning of all departments and all committees of the college should be accepted. Also Hon. Principal said that, the final prepared academic calendar should be uploaded on the college website with the signature of Hon. Principal. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**7. Motion: - 7 Introduction of new certificate courses and vocational courses**

Description: - IQAC coordinator Dr. D. M. Sirsat raised the issue of introduction of new certificate courses and vocational courses under Pramod Mahajan Skill Centre, Government of Maharashtra.

Discussion: - All the Hon. Members discussed on various skill development courses and vocational courses under Pramod Mahajan Skill Centre, Government of Maharashtra and finalized two courses for proposal. At that time Hon. Prin. Dr. C. S. Kakade said that under Career Katta from academic year 2024-25 college going to introduce two courses such as Centre for Data Analysis and Driving License School. Hon. Management members congratulated for Career Katta activity.

Vote: - All in favor

Resolved: - Motion carried

**8. Motion: - 8 Open play ground**

Description: - IQAC coordinator Dr. D. M. Sirsat raised the issue of open play ground as per the recommendation of NAAC.

Discussion: - All the Hon. Members discussed on issue of open play ground. At the same Superintendent Shri. Sanjay Raorane told that we have allotted special budget for open play ground and open stadium under PM-USHA scheme and it will complete very soon.

Vote: - All in favor





Resolved: - Motion carried

**9. Motion: - 9 Consultancy Centre**

Description: - Secretary Hon. Shailendra Raorane raised the issue of consultancy centre under statistics department.

Discussion: - All the Hon. Members discussed on this issue. At the same Hon. Prin. Dr. C. S. Kakade told that from academic year 2024-25 will start consultancy centre under statistics department.

Vote: - All in favor

Resolved: - Motion carried

**10. Motion: - 10 To increase research standard of college**

Description: - Joint Secretary Hon. Vijay Raorane raised the issue of research standard of college.

Discussion: - All the Hon. Members discussed on this issue. At the same IQAC coordinator Dr. D. M. Sirsat told that teaching faculty from college should take extra effort to publish research papers and patents and also submit proposal to various funding agencies. With this point Hon. Prin. Dr. C. S. Kakade suggested for proposal to STAR-DBT and FIST. Also Hon. Prin. Dr. C. S. Kakade suggested for book publication as per the revised syllabus according to NEP-2020. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**11. Motion: - Any Other**

**i) Research centre of Chemistry Department**

Description: - Superintendent Shri. Sanjay Raorane raised the issue of research centre of chemistry department.

Discussion: - All the Hon. Members discussed on this issue and it was decided to submit proposal to University of Mumbai for research centre of chemistry department.

Vote: - All in favor

Resolved: - Motion carried

**ii) Digitalization of college central library.**

Description: - Joint Secretary Hon. Vijay Raorane raised the issue of digitization of college central library.

Discussion: - All the Hon. members discussed on issue of importance of digitization of college central library. At the same time librarian Dr. K. M. Waghmare told work of



QR code based digitization of central library is in process. It will complete within months.

Vote: - All in favor

Resolved: - Motion carried

**iii) Admission process of academic year 2024-25**

Description: - Joint Secretary Hon. Shailendra Raorane raised the issue of admission process of academic year 2024-25.

Discussion: - All the Hon. members discussed on issue of admission process and it was decided to increase the number of students by proper advertisement and door to door visit of 12<sup>th</sup> pass students.

Vote: - All in favor

Resolved: - Motion carried

**iv) Online webinar on "How to Prepare Synopsis" on 30<sup>th</sup> April, 2024.**

Librarian Dr. K. M. Waghmare gave information regarding the library and IQAC jointly going to organize one day online webinar on "How to Prepare Synopsis" on 30<sup>th</sup> April, 2024.

**Vote of thanks** - As there were no other topics before the meeting, the coordinator Dr. D. M. Sirsat thanked everyone and the meeting was concluded with the permission of the Chairman.

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