



Maharana Pratapsinh Shikshan Sanstha Mumbai  
Anandibai Raorane Arts, Commerce and Science College, Vaibhavwadi

Notice


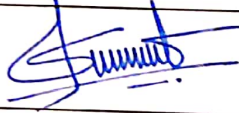

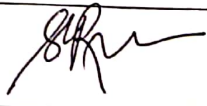
Internal Quality Assurance Cell (IQAC)

Date: - 17/08/2023

The meeting of the IQAC will be held on Saturday, dated 19/08/2023 at 12.00 pm in the IQAC room to discuss the following issues.

All the members of IQAC are requested to attend the same in time.

1. To read and confirm the minutes of last meeting
2. To finalize the academic calendar for academic year 2023-24 as per the University schedule.
3. About doing different types of audits (Academic and Administrative audit, Environmental audit, Green audit, etc.)
4. To arrange the teaching and non-teaching staff training program in first term
5. To sign the MoU with different institutions, universities, industries and research centers
6. Review on admission
7. To prepare AQAR for academic year 2022-23
8. Preparation for autonomous status & NEP-2020
9. Any other with the permission of chairman

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	
5	Mr. Sajjan Raorane	Member, Local Society Representative	



6	Mr. Sanjay Raorane	Member, Administrative Office	
7	Mr. S. B. Patil	Member, Teacher Representative	
8	Dr. S. C. Rade	Member, Teacher Representative	
9	Mr. R. B. Patil	Member, Teacher Representative	
10	Dr. Ms. D. S. Korgaonkar	Member, Teacher Representative	
11	Mr. P. M. Dhere	Member, Teacher Representative	
12	Dr. V. B. Gopula	Member, Teacher Representative	
13	Mr. V. V. Shinde	Member, Teacher Representative	
14	Mr. K. M. Waghmare	Librarian	
15	Mr. A. W. Jaitapkar	Member, Non-Teaching Staff Representative	
16	Mr. Sudhir Nakashe	Member, Alumni Representative	
17	Ku. Pradnya Jaysing Patil	Member, Students Representative	

**IQAC COORDINATOR**  
Anandibai Raorane Arts, Comm. &  
Science College, Vaibhavwadi

**Principal**  
Anandibai Raorane Arts, Commerce & Science  
College, Vaibhavwadi.



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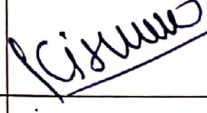
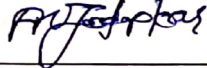

Minutes of the Meeting

The second meeting of IQAC for the academic year 2023-24 was held on Saturday, 19<sup>th</sup> August, 2023 at 12.00 pm in the IQAC room under the chairmanship of Hon. Principal Dr. C. S Kakade.

The following members present in the said meeting.

Sr. No.	Name of member	Role in Committee	Sign
1	Dr. C. S. Kakade	Chairman	
2	Dr. D. M. Sirsat	Co-ordinator	
3	Mr. Shailendra Raorane	Member, Management Representative	
4	Mr. Prabhanand Raorane	Member, Industrialists Representative	
5	Mr. Sajjan Raorane	Member, Local Society Representative	
6	Mr. Sanjay Raorane	Member, Administrative Office	
7	Mr. S. B. Patil	Member, Teacher Representative	
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12	Dr. V. B. Gopula	Member, Teacher Representative	
13	Mr. V. V. Shinde	Member, Teacher Representative	
14	Mr. K. M. Waghmare	Librarian	
15	Mr. A. W. Jaitapkar	Member, Non-Teaching Staff Representative	
16	Mr. Sudhir Nakashe	Member, Alumni Representative	
17	Ku. Pradnya Jaysing Patil	Member, Students Representative	

The meeting started with the welcome of Hon. Chairman Prin. Dr. C. S. Kakade and all the Hon. Members of IQAC by coordinator Dr. D. M. Sirsat.

**Business: -**

➤ **Motion: - 1 Confirmation of minutes of previous meeting**

Description: - IQAC coordinator Dr. D. M. Sirsat presented minutes and action taken report of previous meeting held on 23<sup>rd</sup> June, 2023.

Discussion: - All the Hon. Members discussed on the minutes and action taken report of the previous meeting and confirmed with the permission of Chairman Hon. Prin. Dr. C. S. Kakade.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 2 To finalize the academic calendar of 2023-24 as per university guidelines**

Description: - IQAC coordinator Dr. D. M. Sirsat presented the prepared academic calendar as per the guidelines of University of Mumbai for academic year 2023-24.

Discussion: - All the Hon. members of IQAC committee discussed on prepared academic calendar and finalized with the permission of Hon. Management members and Hon. Principal. It was decided that finalized copy of academic calendar for academic year 2023-23 upload on college website.



Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 3 Different types of Audits**

**i) Academic and Administrative Audit (AAA)**

Purpose: - To evaluate the academic and administrative processes, identify strengths, and pinpoint areas for improvement of the overall institution.

Scope: - Includes curriculum delivery, teaching quality, examination processes, and administrative efficiency.

**ii) Environmental Audit**

Purpose: - To assess the institution's environmental impact and identify ways to reduce its carbon footprint.

Scope: - Includes energy consumption, waste management, water usage, and pollution control.

**iii) Green Audit**

Purpose: To evaluate the institution's green initiatives and eco-friendly practices.

Scope: Includes landscaping, use of renewable energy, green buildings, and biodiversity on campus.

It was decided to complete all audits within time in the academic year 2023-24

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 4 Organization of teaching and non-teaching staff training programs**

Description: - Mr. R. B. Patil (Member, Teacher Representative) raised the issue of organization of various training program for teaching and non-teaching staff.

Discussion: - All the Hon. Members discussed on that issue and it was decided to organize the training program for teaching as well as non-teaching staff like faculty development program, capacity building program, soft skill training program, workshop on technical skill, workshops on pedagogical tools, workshop on use of ICT in teaching-learning process, etc. At that time Hon. Prin. Dr. C. S. Kakade suggested regarding organization of FDP on "Research Methodology" in the month of January, 2024.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 5 To sign the MoU with different institutions, universities, industries and research centres**



Description: - IQAC coordinator Dr. D. M. Sirsat raised the issue of MoU with various Institutes, Universities, Industries and NGO's, and Research Centers.

Discussion: - All the Hon. Members discussed this issue. It was decided the college is expected to have MoU's with other educational institutions, universities, industries, NGO's at national and international level as per the recent NAAC Peer Team recommendations. In this discussion IQAC coordinator Dr. D. M. Sirsat presented the current status of MoU with other bodies. At that time Hon. Superintendent Shri. Sanjay Raorane suggested regarding MoU with Padmashri Dr. D. Y. Patil Sugar Factory, Asalaj. Finally, it was decided to sign the MoU with industries which is beneficial for students.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 6 Review on admission**

Description: - Hon. Principal Dr. C. S. Kakade raised the issue of admission.

Discussion: - All the Hon. Members discussed on admission issue. It was decided to enroll the maximum number of students in the academic year 2023-24.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 7 Preparation of AQAR for academic year 2022-23**

Description: - IQAC coordinator Dr. D. M. Sirsat explained the completion status of AQAR of the college.

Discussion: - All the Hon. Members discussed on AQAR. At that time Hon. Management Members and Hon. Principal gave instructions to complete the AQAR of the academic year 2022-23 of the college on time. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 8 Preparation for Autonomous Status of college and review on NEP-2020 implementation**

Description: - Hon. Prin. Dr. C. S. Kakade raised the issue of Autonomy of college and review on NEP-2020 implementation.

Discussion: - All the Hon. Members discussed on Autonomous status of college with various perspectives. At the same time Hon. Sadanandji Raorane (Executive Chairman) told that will give permission for Autonomy of college after visiting A. S. P. College,





Devrukh and SPK Mahavidyalaya, Sawantwadi. At that time Hon. Prin. Dr. C. S. Kakade reviewed on implementation of NEP-2020 for PG courses and suggested for smoothly conduction of On Job Training program for PG courses. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

➤ **Motion: - 9 Any Other**

**i) Alumni Association**

Description: - Secretary Hon. Shri. Shailendra Raorane raised the issue of Alumni Association

Discussion: - All the Hon. Members discussed on issue regarding membership of alumni association. At the same time Secretary Hon. Shailendra Raorane suggested regarding to make possible changes in executive committee of alumni association and also suggested that kindly place banner in prime location of college campus. IQAC coordinator accepted all the suggestions.

Vote: - All in favor

Resolved: - Motion carried

**ii) Post Card mission to Captain Kanika Raorane**

Description: - 500 post card mission to Captain Kanika Raorane

Discussion: - Hon. Prin. Dr. C. S. Kakade gave information to meeting regarding sending of 500 Post card to his wife Captain Kanika Raorane and Son Agastya Raorane on the occasion of memorable day of Hutatma Major Koustubh Raorane. At the time Secretary Shailendra Raorane congratulated to meeting and gave satisfactory feedback of Captain Kanika Raorane.

Vote: - All in favor

Resolved: - Motion carried

- **Vote of thanks** – As there were no other topics before the meeting, the coordinator Dr. D. M. Sirsat thanked everyone and the meeting was closed with the permission of the Chairman.

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